

DIRECT PAYMENT PLAN

Pope County is making available another convenient way to pay your property taxes with the Direct Payment Plan.

You can have your property tax payment automatically deducted from your checking or savings account at your financial institution on a semi-annual basis.

The Direct Payment Plan will help you:

- Save time writing and mailing checks
- Save money in postage and bank fees
- Eliminate the worry of late payment/lost checks and associated penalties
- Be assured your tax payment is always made on time--even if you're out of town

How does the Direct Payment Plan work?

You authorize payments to be made from your checking or savings account according to the following schedule:

May 15 th	½ of the annual tax payment
October 15 th (Non Ag parcels)	½ of the annual tax payment
November 15 th (Ag parcels)	½ of the annual tax payment

Proof of payment will appear on your bank statement. The authority you give Pope County to charge your account will remain in effect until **YOU** notify us **in writing** to terminate the authorization.

Take advantage of this service by completing the attached authorization form and return it to us by the following dates:

April 15 th	For first ½ taxes payable May 15 th
September 15 th	For second ½ taxes payable October or November 15 th

This form (found on the reverse side) along with a voided check may be:

Mailed to: Pope County Auditor/Treasurer's Office
130 East Minnesota Ave, Suite 218
Glenwood MN 56334

Faxed to: 320-634-3087

Emailed to: donna.quandt@co.pope.mn.us

