

**POPE COUNTY
E911 RURAL ADDRESSING APPLICATION**

Pope Rural Addressing Coordinator
130 E. Minnesota Ave, Suite 118
Glenwood, MN 56334
Office: (320) 634-5746 Fax: (320) 634-9859

Print and fill out each blank completely. If not completely filled out, the form may be returned which will delay the processing time. Once this office receives the application and the **\$120.00 fee**, the processing time is normally 7-10 days. **Make checks payable to: POPE COUNTY.**

*******PLEASE FILL OUT FORM COMPLETELY*******

OCCUPANT: (Person who will reside at this location)

Last Name: _____ First Name: _____

Current Mailing address: _____ State: ___ Zip Code: _____

Telephone: Home: (____) _____ Other: (____) _____

PROPERTY INFORMATION

Tax Parcel # (**REQUIRED**): _____ Township: _____ Section: _____
(Example: 00-0000-000)

YES ___ **NO** ___ Have you recently purchased this property?
If Yes what is the name of the previous owner _____

YES ___ **NO** ___ Is there any buildings on the property? Please describe: _____

What are you building on this property? _____

YES ___ **NO** ___ Will you receive mail at this location?

YES ___ **NO** ___ Is the primary approach to your driveway built? *If no we will not be able to assign an address until we have been notified that this has been built, as your address is specific to the location of the driveway.*

Road Driveway is accessed from: _____ Side: N E S W
(Circle One)

Give the E911 Address (and if known the name of the person) on either side of the new site and the direction in which they are from your home or structure. (N, S, E, W)

Direction	Name and E911 Address

*On the back of this form draw **detailed** directions to the property to be addressed*

RETURN THIS FORM AND \$120 FEE TO: (Make checks payable to Pope County)

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FOR OFFICE USE ONLY (Do not write in this area)			
Date Application Received:		Payment Received:	Check Cash
New Address Assigned:			
Date person requesting address has been notified of new Address:			
Notes:			