

P O P E MINNESOTA
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OFFICIAL PROCEEDINGS
Pope County Board of Commissioners
March 20, 2018

The March 20, 2018 Regular Board meeting was called to order at 9:00 a.m. by Board Chair Larry Lindor with the following members present: Commissioners Cody Rogahn, Paul Gerde and Larry Kittelson. Commissioner Gordy Wagner was absent. Neil Nelson, County Attorney and Kersten Kappmeyer, County Coordinator were present.

On motion by Gerde, seconded by Rogahn and unanimously carried, the Board approved the agenda as presented.

On motion by Rogahn, seconded by Kittelson and unanimously carried, the Board approved the official proceedings for March 6, 2018.

Tim Riley, Sheriff, presented the 2018 Boat & Water Grant. On motion by Rogahn, seconded by Gerde and unanimously carried, the Board approved the 2018 Boat & Water Grant in the amount of \$5,828.00. Sheriff Riley was also present for the Consideration of a Contract for Emergency Management Consultant Services with Grant County presented by Kersten Kappmeyer, County Coordinator. This contract is for a limited amount of hours and time period to address current urgent project needs and engage in planning and advising on long-term Emergency Management structure and needs. The Coordinator, IT Director and Emergency Management Director will be in attendance to handle specific questions on present needs and discuss the contract. On motion by Rogahn, seconded by Gerde and unanimously carried, the Board authorizes the chair to sign the Emergency Management Services Agreement with Grant County. The maximum cost of the contract as structured would be \$4,800.00 plus claimed mileage at the IRS rate of \$54.5 cents per mile. The agreement term is about three months.

Ralph Hanson, Land Use Specialist, presented the Contract with Elwood Septic Professionals LLC for 2018 maintenance services for the Clearwater Bay cluster septic system. On motion by Kittelson, seconded by Gerde and unanimously carried, the Board approved the contract with Elwood Septic Professionals. The fee for the contracted services is \$6,000 per 12 months with additional costs for contractors hired and repair and maintenance work completed that is above and beyond the contract.

Brian Giese, County Engineer, presented Award Contract SAPs 061-623-007 and 061-629-016; Authorization to Hire Seasonal Workers; Calcium Chloride Applications and Utility Permits – Starbuck Telephone Fiber-Optic Installations. On motion by Gerde, seconded by Rogahn and unanimously carried, the Board approved the contract to Central Specialties, Inc. of Alexandria, MN in the amount of \$1,402,469.20 for the construction of SAP 061-623-007 and SAP 061-629-016. On motion by Rogahn, seconded by Gerde and unanimously carried, the Board authorized the County Engineer to hire up to two seasonal highway workers in cooperation with the Human Resources Office. On motion by Gerde, seconded by Kittelson and unanimously carried, the Board authorized the County Engineer to proceed with the County's dust control program as outlined and hire Tri-City Paving of Little Falls, MN to furnish and apply 38% Calcium Chloride to various locations in Pope County for \$1.05/gallon. On motion by Kittelson, seconded by Gerde and unanimously carried, the Board authorized the County Engineer to execute the utility permit applications provided by Starbuck Telephone dated 2/21/18 and 3/13/18 without a special provision requiring a damage deposit or bond.

Duane Krautbauer, Fiscal Officer, Human Services, presented the Updated 2018 Human Services Fee Schedule for Chemical Dependency Assessments and Detox and Human Services Bills and Reports. On motion by Kittelson, seconded by Rogahn and unanimously carried, the Board approved the updated 2018 Fee Policy for Chemical Dependency Assessments and Detox. The Federal Poverty Guidelines were amended in March 2018 which has resulted in a new fee schedule for Chemical Dependency (CD) Assessments and Detox fees.

Phyllis Reller and Kari Metcalf, Human Services Supervisors presented the 2018 Social Work Month Recognition and Proclamation. Phyllis read the proclamation declaring March National Social Work Month. On motion by Rogahn, seconded by Kittelson and unanimously carried, the Board adopted the proclamation in an expression of appreciation and recognition for Pope County Social Workers during National Social Work month.

On motion by Kittelson, seconded by Gerde and unanimously carried the Board approved the Human Services bills totaling \$149,412.10.

Kelly Detloff, Chief Deputy Auditor-Treasurer, presented February 2018 Trial Balance and Fund Balance Analysis and Pay Bills and Supplemental Bills. On motion by Kittelson, seconded by Rogahn and unanimously carried, the Board approved the February 2018 Trial Balance and Fund Balance Analysis. On motion by Rogahn, seconded by Gerde and unanimously carried, the Board approved the payment of bills \$137,174.21 plus supplemental bills \$7,764.46 totaling \$144,938.67.